

DIY Master Plan Contributing and Withdrawing Instructions

Mail to:

P O Box 7540
GCMC QLD 9726
Phone 07 5555 5656
Fax 07 5574 0400

Please follow these instructions to ensure that contributions to and withdrawals from your account can be processed in the most accurate and efficient manner

CONTRIBUTIONS

Method	Payment	Other requirements
Employer contributions	These should be paid via Superstream to their clearing house	-
Electronic funds transfer For personal contributions only	Bank: Westpac BSB: 034-660 Account No: 352031 Reference: Member Number plus code Reference Code: MV Member Non-concessional Contribution SE Member Self Employed	Example: to make a personal contribution for a member account number 135790 BSB: 034-660 Account No: 352031 Reference: 135790MV or Z9135790MV
Direct debit	One off direct debits or a regular contribution plan	Complete Request for direct debit Form available under Forms tab on www.diymaster.com.au Ensure you select one off or monthly option

Contribution remittance advices can be emailed to info@diymaster.com.au or faxed to 07 5574 0400

Rollovers to DIY Master Plan

To request a rollover from another fund please complete the Benefit Transfer Request Form (available on www.diymaster.com.au) and post to us.

WITHDRAWALS

Lump sum benefit payments

To request a lump sum payment from your super or income stream account please complete a Benefit Payment Request and enclose certified ID and post to us or alternatively your adviser can instruct us directly on your behalf.

Rollover benefit payments

To request a rollover payment to another fund from your super or income stream account please complete a Benefit Payment Request Form and post to us. We will accept a signed Transfer Request on the other funds forms.

All forms are available online or directly from us.

Contact Details

Client Services Freecall: 1800 455 666
P O Box 7540 Phone: 07 5555 5656
GCMC QLD 9726 Fax: 07 5574 0400
Email: info@diymaster.com.au
Website: www.diymaster.com.au

Diversa Trustees Limited ABN 49 006 421 038 (AFSL 235153) is the Trustee of The DIY Master Plan ABN 46 074 281 314