



ABN: 46 074 281 314
Fund Registration No: R1070743

Benefit Payment Request

Mail to:

PO BOX 7540
GCMC QLD 9726

Phone: (07) 5555 5656
Fax : (07) 5574 0400

Proof of Identity

Please supply a copy of the certified documents detailed below:

The person who is authorized to certify documents must sight the original and the copy to make sure both documents are identical, then make sure all pages have been certified as true copies by writing or stamping 'certified true copy' followed by their signature, printed name, qualification (eg. Justice of the Peace) and date.

Acceptable Documents

The following documents may be used.

Either – one of the following documents only:

- Drivers licence issued under State or Territory Law
- Passport

or

One of the following documents

- Birth certificate or birth extract
- Citizenship certificate issued by Commonwealth
- Pension card issued by Centrelink that entitles the person to financial benefits

Plus

One of the following:

Letter from Centrelink regarding a Government payment

Notice issued by Commonwealth, State or Territory Government or Local Council within the last 12 months that contains your name and residential address (e.g. Tax Office Notice or Rates Notice)

Certification of personal documents

The following can certify copies of the originals as true and correct copies:

- A permanent employee of Australia Post with 5 or more years of continuous service.
- A finance company officer with 5 or more years of continuous service (with one or more finance companies)
- An officer with, or authorized representative of, a holder of an Australian Financial Services Licence (AFSL), having 5 or more years of continuous service with one or more licensees.
- A notary public officer
- A police officer
- A registrar of a court
- A Justice of the Peace or
- A solicitor

Section 3: Tax File Number details

Please read the following information regarding the collection of tax file numbers:

- We can collect your tax file number under the Superannuation Industry (Supervision) Act 1993.
- If you do provide your tax file number to us, we will use it only for legal purposes This includes finding or identifying your superannuation benefits where other information is insufficient, calculating tax on any eligible termination payment you may be entitled to, and providing information to the Commissioner of Taxation or any relevant State authority.
- It is not an offence if you choose not to quote your tax file number. However, if you don't tell us your tax file number, either now or later, you may pay more tax on your benefits This additional tax would be able to be reclaimed at your next tax assessment with the Australian Taxation Office. In addition, surcharge of up to 14.5% may apply to your superannuation contributions which may otherwise have not been payable. It may also be more difficult to locate or amalgamate your superannuation benefits in future to pay you any benefits to which you are entitled.
- If you provide your tax file number to us, we may provide it to the trustee of another superannuation fund or to an RSA provider where that RSA provider or trustee is to receive your transferred benefits in the future. We won't pass your tax file number to such a trustee or RSA provider if you tell us in writing that you don't want us to do so.
- We may also give your tax file number to the Commissioner of Taxation where you receive a benefit, or for the purposes of the lost members register. We may also pass your tax file number to any relevant state authority or the Commissioner of Taxation when paying unclaimed monies. Otherwise your tax file number will be treated as confidential.

The lawful purposes for which your tax file number can be used and the consequences of not quoting your tax file number may change in future as a result of legislative change. For more information please contact DIY Admin or the ATO Superannuation Helpline (13 10 20).

Section 7: Declaration

You must sign and date the Declaration before returning this form.